COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

BUILDING AND SAFETY DIVISION

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-3173
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FORM 5.410 – OWNER'S PROJECT REQUIREMENTS

This form is required for newly constructed buildings 10,000 square feet and more. This form shall demonstrate the commissioning measures identified below have been completed by the Owner. This form must be completed and returned prior to permit issuance.

PROJECT INFORMATION

OWNER: _____ COMMISSIONING AGENT: _____

ADDRESS: _____ CITY: _____ ZIP: _____

STATEMENTS OF COMPLIANCE

In accordance with Title 31 Section 5.410.2.1, the following Owner's or Owner representative's Project Requirements (OPR) have been discussed and documented before the design phase of the building:

- ☐ Environmental and sustainability goals
- ☐ Energy efficiency goals
- ☐ Indoor environmental quality requirements
- ☐ Facility functions and hours of operation
- ☐ Equipment and systems expectations
- ☐ Building occupant and maintenance personnel expectations

In accordance with Title 31 Section 5.410.2.3, a commissioning plan has been completed and documents how the project will be commissioned. The commissioning plan includes the following:

- ☐ General project information
- ☐ Commissioning goals
- ☐ Systems to be commissioned
- ☐ Commissioning team information
- ☐ Commissioning process, schedules, and responsibilities

Owner hereby states that the above required measures have been completed to the extent described in the County of Los Angeles Green Building Standards Code Title 31. Owner is also aware of all requirements related to building commissioning, including receipt of a final Commission Report, and that *Form 5.410 – Verification* shall be completed and provided to the Authority Having Jurisdiction prior to Building Permit final.

OWNER: _____

(Signature) *(DATE)*

REFERENCE

PLAN CHECK NO: _____ DISTRICT OFFICE: _____